

## WORKSHOP SCHEDULE

## BLACK BELT LEADERSHIP – OPTIMISE IMPACT

8.00am	Registration
8.30am	Program Objectives
9.00am	Session 1 – Create Your Dojo
	Focus: Creating a high-performance environment
	<ul> <li>Learn how to establish a workplace culture that will enable your team and business to thrive</li> <li>Understand how culture influences the extent to which people are likely to be engaged and striving to be at their best</li> </ul>
10.00am	Reflect and Plan
	<ul> <li>What people challenges do you want to overcome?</li> <li>What potential do you want to better leverage?</li> </ul>
10.30am	Break
11.00am	Session 2 – Drive Accountability
	Focus: Applying appropriate consequences
	<ul> <li>Understand the role of empowerment in holding people accountable</li> <li>Learn to apply consequences including taking remedial action and rewarding superior performance (without having to spend money)</li> </ul>
12.00pm	Session 3 – Remove Roadblocks to Success
	Focus: Typical obstacles and what to do about them
	<ul> <li>Recognise the things standing in the way of your team performing at their best</li> <li>Identify the necessary action to develop and implement effective solutions</li> </ul>
1.00pm	Lunch
2.00pm	Session 4 – Enable Clarity
	Focus: Create a compelling vision of the future and set clear expectations
	<ul> <li>Ensure the people on your team understand what your business is striving to achieve and what is expected of them; both the outcomes and behaviours needed</li> </ul>
3.00pm	Session 5 – Difficult Conversations
	Focus: Talking about the tough stuff well
	<ul> <li>Learn what typically makes some conversations tough and how to handle them</li> <li>Develop your ability to deliver tough love – that is the truth delivered with respect and sensitivity</li> </ul>
4.00pm	Session 6 – Optimise Performance
	Focus: Drive results
	<ul> <li>Reflect on the extent to which you are deliberate in your approach to developing and leveraging your team's potential</li> <li>Learn to operate with greater focus, discipline and follow through</li> </ul>
5.00pm	Workshop Close